



## daily GOOD

Where is the Life we have lost in living? Where is the wisdom we have lost in knowledge? Where is the knowledge we have lost in information?  
--T. S. Eliot

Experts say that each email takes an average of 30 seconds to deal with -- instantly deleting some, spending 10 minutes on important ones. If you 500 emails, that's four-plus hours every day! So how do the big name handle loads of emails? Few don't read it, some have an assistant or multiple email addresses, and many have email filters while few have started utilizing any spare time (in elevators and such) to check emails via wireless connections!

### **Be The Change:**

Make good use of email. Forward Quote-A-Day to a friend. :)